



Arizona Route 66 Centennial Event Grant Application

Introduction

The Historic Route 66 Association of Arizona has funds available to support Arizona Route 66 Centennial events. Events must be Route 66 focused, take place during 2026, and have an added enhancement for the special 2026 Centennial. The purpose of the funds is not to cover the total cost of the event, but to add enhancements to the event for Route 66's 100th Anniversary. Funding is available for ongoing and established events, not one-time events. Businesses, Chambers of Commerce, non-profits, community organizations, and city and tribal governments are welcome to apply.

Requirements:

- Previous year's event budget.
- Detailed Centennial year event budget.
- Event must take place in Arizona on Route 66 in 2026.
- Funds must be spent by December 31st, 2026.
- Must be an established annual event.
- Events must preserve, promote, or protect Route 66 in Arizona.

Funding Request Range

The Association will accept only one proposal from a qualified business or entity. Proposals may be submitted for a minimum of \$2,000 up to a maximum of \$15,000. The total granting pool depends on fund availability. You **may not** apply for funds for marketing or printing costs.

Online Submission Instructions

Download the application and fill out required information. All submissions will be submitted online via email to nikki@historic66az.com.

Include application and attachments in one email. Photos can be submitted in a separate email if necessary.

Timeline for 2026 Grant Making

- Grant cycle opens **November 1, 2025**
- Applications are accepted on a rolling basis through 2026
- Grant awards and decline letters sent out up to **75 days after receiving application**
- If funded, Final Report Due one year from award receipt

Grant Deadline

Proposals must be submitted by email to nikki@historic66az.com. Incomplete submissions or incomplete budgets will not be considered. Proposals will be accepted on a rolling basis through October 2026 or when allotted funds have been spent, whichever comes first.

Review and Evaluation Process

All proposals will be reviewed through a competitive evaluation process by the Arizona Route 66 grants committee. Reviewers will evaluate based on the criteria laid out below.

Grant Reviewer Rubric

Measure	Weak		Average		Strong
Event Summary Event Summary Provides a summary of the Event.	0	5	10	15	20
Alignment with Centennial Strategy The strategy of the Route 66 Centennial is to celebrate and commemorate the historic milestone of the 100th Anniversary of Route 66 – and leverage it to honor the road by helping the millions who live, work, and travel along it. Explains how the Event aligns with this strategy.	0	3	5	7	10
Participant Scope What is the scale of the Event in terms of participation, attendance, or exposure?	0	3	5	7	10
Timeline Event will take place between November 2025 and December 2026	0	3	5	7	10
Total Points					

Grant Application

Project Overview

Applicant Business/Organization _____
Contact Name & Title _____
Phone & Email _____
Address _____
Event Name _____
Dates of Event: _____
Amount Requesting _____
Applicant Cost-Share Amount _____
Total Project Amount (Grant + Cost-Share) _____

Project Details

5. **Provide a summary of your event.**

6. **Explain how the grant funds will be used to enhance your event to celebrate the centennial.**

7. **Alignment with Centennial Strategy**
The strategy of the Route 66 Centennial is to celebrate and commemorate the historic milestone of the 100th Anniversary of Route 66 – and leverage it to honor the road by helping the millions who live, work, and travel along it. Explain how the Event aligns with this Strategy.

8. List any other organizations or individuals that will be collaborating in the completion of this event.
 1. _____
 2. _____

9. Project Team. Please list the individuals who plan this event and their qualifications and responsibilities.
 1. _____
 2. _____
 3. _____
 4. _____

9

a. Participant Scope

What is the scale of the Event in terms of participation, attendance, or exposure?

b. Participant Scope Rationale

Explain why you selected the participant scope range

10 Please describe the history of this event

Event Budget

10. Please attach the previous year's budget as well as a budget for the centennial year event.

Documentation

11. In addition to your completed application, and budgets, please include a quote for any expenses such as bands or performers, rental of equipment, etc. You may also add up to **two** additional documents pertaining to the project. These documents may include (but are not limited to): photos, event posters, etc.

12. Letters of support provide evidence that your project has the backing of respected professionals, organizations, and individuals. They demonstrate that your proposal is not just your own opinion, but that it is supported by the wider community. Please include at least one letter of support with your application.

Terms and Conditions – Initial each line item.

1. I acknowledge that funding by the Historic Route 66 Association of Arizona, its affiliates, or any of its philanthropic partners is not guaranteed simply by virtue of completing this application. _____
2. Should my business be awarded a grant through this funding opportunity, I agree to submit a W-9 before money is awarded. _____
3. Should my business be awarded a grant through this funding opportunity, I agree to submit a final report for this project by the final report due of one year from award receipt. _____
4. Should my business be awarded a grant through this funding opportunity, I agree to the following terms and conditions:

Use of Grant Money. The Grantee shall use the Grant Money only for the Event as applied for and in accordance with the proposal and budget previously submitted to and approved by Historic Route 66 Association of Arizona. The Grantee shall not make any significant change in the Event without the prior approval of the Historic Route 66 Association of Arizona. At the end of the grant period, the Grantee shall promptly return to the Historic Route 66 Association of Arizona any unused portion of the Grant Money. _____

Reports. The Grantee shall submit written reports on the accomplishments of this Event as well as an accounting of expenditure of grant funds. Reporting and documentation required by Historic Route 66 Association of Arizona shall be provided as outlined in the Grantee Final Report, which will be available as the final report due date nears. The Grantee shall provide The Historic Route 66 Association of Arizona with copies (if available) of any press releases, photographs and published material about the Grant Money and the work it made possible.

Publicity. You will allow Historic Route 66 Association of Arizona to review and approve the text, including quotes, of any proposed publicity concerning this grant prior to its release. The Historic Route 66 Association of Arizona may include information regarding this grant, including the amount and purpose of the grant, any photographs you may have provided, your logo or trademark, or other information or materials about your organization and its activities, in Association’s newsletters, news releases or any other printed materials, along with our website and social media accounts. Please ensure that all publicity (including printed material, press releases and Web sites) states “partial funding provided by the Historic Route 66 Association of Arizona” If you require an electronic copy of Association’s logo, please request it from nikki@historic66az.com. _____

Retention of Records. The Grantee shall keep all financial records pertaining to the grant for at least four years and shall make such records available to The Historic Route 66 Association of Arizona at reasonable times upon The Historic Route 66 Association of Arizona’s request. _____

Revocation of Grant Money. The Grantee must return all unexpended grant funds immediately upon request by The Historic Route 66 Association of Arizona, at its sole discretion, determines that the Grantee has not performed in accordance with this Agreement. _____

Grant Does Not Create a Partnership. The Grantee shall not in any manner indicate, nor shall the grant or any documents related thereto be in any manner deemed to create or construed as creating, any kind of partnership, joint venture or other similar relationship between the Historic Route 66 Association of Arizona and the Grantee or other party. The Historic Route 66 Association of Arizona shall not be deemed in any manner responsible for the debts, liabilities or other obligations of the Grantee, including any such debts relating to this Project. _____

Amendment. This Grant Agreement shall not be amended or revised except by a written document signed by the parties hereto. _____

Changes or Problems Occurring During Grant Year. Any changes or problems in the Grantee Agency that affects the Project must be reported to The Historic Route 66 Association of Arizona immediately. _____

Grantee Final Report

All information in **Bold** will be pulled from the Grant Application. All information in *gray italic* is additional information that will need to be filled out while completing the final report.

Project Overview

Applicant Business/Organization _____
Contact Name & Title _____
Phone & Email _____
Address _____
Event Name _____
Event Dates: _____
Amount Requested _____
Applicant Cost-Share Amount _____
Total Project Amount (Grant + Cost-Share) _____

Please review and answer the associated questions regarding actual results.

Project Narrative

1. How did your event go?

Project Budget

3. Did you work within the budget? Include an itemized budget along with a copy of any receipts and paid invoices.
4. How did the grant funds impact your event?
5. Please include a 100 to 200 word inspiring impact story and submit up to three (3) digital photos (size 300 dpi or larger) along with consent for publication. We want to share the good news of your great work in our newsletter and on our social media!
6. Do you have any other comments or important information to share?



Arizona Route 66 Cost Share Grant Affidavit in Support of Application

I am submitting this completed affidavit at the request of the Historic Route 66 Association of Arizona for the purpose of making an application for a public benefit or privilege. I hereby certify that I am a duly authorized representative of the organization identified below with the principal address as follows:

Organization: _____

Physical Address: _____

Amount contributing to the Arizona Route 66 Cost Share Grant \$ _____

Source of funding: _____

I recognize that pursuant to Arizona Law, perjury constitutes a class 4 felony under A.R.S Sec 13-2702 and a false swearing constitutes a class 6 felony pursuant to A.R.S Section 13-2703.

Signature

Printed Name

Title

Document Checklist

Please make sure your application is complete. Incomplete application will not be considered.

- Grant Application
- Terms & Conditions
- Letter(s) of support
- Any supporting documents
- Previous year's Budget
- 2026 Event Budget
- Quote from vendors (bands, performers, equipment rental, etc)
- Grantee Final Report is **not** due with application.